

34th HUNTON STEAM GATHERING

SAT 7th & SUN 8th SEPTEMBER 2019



APPLICATION FOR A TRADE STAND

Space for Trade Stands will be available at a cost of £3.50 per foot non-refundable.
Minimum footage is 10 feet.

An Exhibitor's Pass is included with each booking and must be produced on entry to the Show.

STALL HOLDERS ARE TO BE ON THE EVENT FIELD NO LATER THAN 09.00AM EACH DAY NO VEHICLE MOVEMENT ON THE RALLY FIELD BETWEEN 09.00AM AND 4.00PM

To reserve your space, please complete the booking form below and return it with your payment and a stamped addressed envelope no later than 16th August 2019 to:

Mrs H. Robson
18 St Anne's Crescent, Catterick Village
Richmond, North Yorkshire. DL10 7NA
01748 812420 eve / 07743 153495

Please Reserve		(Length in Feet) of Trade Stand Space for:-	
Name of Business			
Type of Goods to be Sold			
I confirm I hold the appropriate Public Liability Insurance:			
Signed		Name	
Address			
Telephone Number			
Fee Enclosed	£	Cheques to be made payable to HUNTON STEAM GATHERING COMMITTEE	

**PLEASE SEND A STAMPED & ADRESSED ENVELOPE FOR RETURN
OF VEHICLE PASS
NO S.A.E. - NO PASS**

HUNTON STEAM GATHERING 7TH & 8TH SEPTEMBER 2019

TRADERS

BOOKING TERMS AND CONDITIONS

1. *Once a stand is booked the full charge is due, whether or not the booking is subsequently cancelled. Please note that no monies will be refunded if cancellation is received. Cancellation by the HSG committee due to unforeseeable circumstances will result in a refund.*
2. *The stalls will be allocated on a first come first served basis so please return your application form together with payment as soon as possible to avoid disappointment. Please note that passes will be sent together in late August and unless you hear from us prior to this date then you may assume your booking has been accepted.*
3. *Stall holders will be directed to their plot and must ensure they abide by the Steward's instructions at all times. Failure to abide will result in eviction from the event field with no refund.*
4. *One vehicle permit per stand will be issued with each application (includes entry for 2 staff). Vehicle permits must be displayed in the vehicle windscreen. If you have additional staff or helpers who will be attending the show at any time during the day you must purchase any extra tickets required at a special discounted rate of £5.00 each. **Additional vehicles will not be permitted to the showfield and must park in an area as directed by the stewards.***
5. *To ensure that we have a good variety of stalls at the event we reserve the right to refuse an application if too many similar businesses have already been booked.*
6. *Exhibitors may only sell product types listed on their booking forms.*
7. *It is the responsibility of the exhibitors to ensure that there is no damage caused by the delivery, setting up, dismantling or removal of the stand. Any damage will be the responsibility of the stand holder and may result in a subsequent repair charge.*
8. *Electrical equipment should be thoroughly safety checked before being brought on site.*
9. *Gates open to the public from 09.00AM and will close at 5pm on Saturday and 4pm on Sunday. **NO VEHICLE MOVEMENTS WILL BE ALLOWED DURING THESE TIMES.***
10. *Access to the venue can be made from 7am each morning. Stands can be set up on the Friday before the show (with notice).*
11. *All stands and other material brought to the show must be removed from the venue. Unused brochures and other collateral cannot be left at the venue for disposal. Any surplus resource left at the venue may attract a disposal charge of up to £30 plus VAT. Bins will be provided at the end of the day for your waste.*
12. *Exhibitors are responsible for any materials delivered to or made from the venue and for their materials and possessions during the show. The venue accepts no responsibility or liability in that regard.*